

Working to restore viable and sustainable populations of salmon, steelhead and other at-risk species through collaborative, economically sensitive efforts, combined resources, and wise resource management of the Upper Columbia Region.



DRAFT AGENDA

UCSRB Directors' Meeting
Douglas County Transportation & Land Services Building
 140 19th St. NW A
 East Wenatchee, WA 98802
 Thursday, September 28, 2023
 9:00 AM – 2:35 PM

Join Virtual Meeting: <https://us06web.zoom.us/j/82400893253?pwd=eXNmNEExFeTJkK29BcjNxakVIQkhRUT09>

Meeting ID: 824 0089 3253 Passcode: 582324
 Join only by phone: (253) 205-0468 Meeting ID: 849 5715 5890 Passcode: 298616

Time	Topic	Presenter
9:00 am	Welcome and Introductions New hire	Chair Andy Hover Amanda Ward
9:10 am	Regular Business ✓ Approve September 28, 2023 Board Meeting Agenda ✓ Approve June 22, 2023 Board Meeting Summary	Chair Hover Directors Directors
9:15 am	Finance & Operations - Review financial reports - UCSRB budget updates ✓ Questions and discussion ✓ Approve Amended FY24 Budget - State Auditor's Office Update - Contract updates – BPA, GSRO, DNR, BEF ✓ Questions and discussion ✓ Any approvals needed?	Elaine Sivey Amanda Ward Directors Directors Elaine Sivey Amanda Ward Directors Directors
10:00 am	UCSRB Program Updates - BPA update - Science Program - Lead Entity Program summary - DNR/NCWFHC update	Sarah Walker Ryan Niemeyer Amanda Ward Amanda Ward
10.45 am	Break	

11:00 am	• 2024 Science Conference – update • Other updates	Amanda Ward
11:05 am	Staffing updates • Short term / Long term discussion	Amanda Ward Directors
12.00 noon	Lunch	
1:00 pm	Avian predation	Chair Hover Quinn Payton, Real Time Research
1.30 pm	Strategic plan – Final draft • IT place holder • Operational plans • Current activities/future activities • Questions and discussion • Approve Strategic Plan	Amanda Ward Amanda Ward Directors Directors
2:30 PM	Public Questions and Comments	Chair Hover
2:35 PM	Wrap-Up and Adjourn Meeting	Chair Hover

June 22, 2023

UCSRB Board of Directors Mtg. Summary

Douglas County Transportation & Land Services Building – East Wenatchee, WA

9:00 am to 2:35 pm



Formal Approvals

Item	Action-Decision
Agenda for June 22, 2023 Board of Directors Meeting	Approved and posted online at: UCSRB Agenda
Summary for April 27, 2023 Board of Directors Meeting	Approved and posted online at: UCSRB Summary
Summary for May 18, 2023 Special Board of Directors Meeting	Approved and posted online at: UCSRB Summary
UCSRB Draft FY23-24 Budget	Approved

Welcome and Introductions

Chair Andy Hover welcomed everyone to the meeting at 9:00 am and participants introduced themselves.

1. Regular Business

Chair Hover reviewed the agenda for the meeting and asked if there were any corrections or additional items to be added to the agenda. No requests were noted.

Chuck Brushwood made a motion to approve the June 22, 2023 agenda as presented. Shon Smith seconded the motion and all approved. Shannon Adams and Marc Straub were absent.

The meeting summary from the April 27 Board of Directors meeting was shared. No corrections or updates were noted.

Shon Smith made a motion to approve the April 27th, 2023 Board of Directors meeting summary as presented. Chuck Brushwood seconded the motion and all approved. Shannon Adams and Marc Straub were absent.

The meeting summary from the May 18th Special Board of Directors meeting was shared. No corrections or updates were noted.

Chuck Brushwood made a motion to approve the May 18th, 2023 Special Board of Directors meeting summary. Shon Smith seconded the motion and all approved. Shannon Adams and Marc Straub were absent.

3. UCSRB Program Updates

Amanda Ward presented the key responsibilities of the Science manager as summarized by Tracy Bowerman, exiting Science Manager – last day of employment was June 21, 2023. A list of key deliverables and the associated grants include:

- Review projects and provide feedback on biological benefits – BPA
 - ✓ This work will no longer be done by UCSRB with the current Science Manager transition and a reduction of \$30,000 will be reflected in an amended BPA contract.
- Facilitate Recovery Plan implementation (support to RTT, IT, and WAT's) – RCO Admin
- Annual Implementation Report and Schedule (NOAA and RCO) – YN and RCO Admin
- Curation and dissemination of regional data – CCT, BPA and YN
- Regional science conference – YN
- Manage Salmon Recovery Portal Database – RCO LE

- Coordinate regional monitoring and adaptive management – RCO Admin

Next Amanda reviewed the regional topics of importance outlined by Tracy that include Rock Island Dam relicensing, Columbia Basin Collaborative, Enloe Dam removal, and the NOAA HARP model. The Board noted the importance of staying informed on the issues so they can determine the best approach to engage and add value. Opportunities for engagement on relicensing could be outreach to federal legislators for appropriations. It was noted that each Board member has rights and responsibilities of their agencies and members may not be in consensus on all of these issues.

Nicole Jordon provided an Outreach Program summary for work completed in FY22-23. Workshops and events the UCSRB hosted and participated in:

- Floodplain Workshop
- Lesson's Learned workshop
- Central WA Initiative Roundtable (with the Forest Service and Representative Schrier),
- Pybus University hosting "Under the Rapids" lecture
- Washington Salmon Coalition UC Tours good opportunity for regional communication and legislative help and engagement
- Salmon Festival
- Colville First Salmon Ceremony

Nicole is engaging quarterly with UCUT on the Regional Pike Forum and regularly meeting with Chelan PUD. UCSRB hosted a Northern Pike Partner Event at the Pybus Farmers Market with Chelan PUD, WDFW AIS Unit, The Fishin' Magician, and the WA Invasive Species Council Other highlights include the NCWFHC 10 year anniversary event coordination attended by US Forest Service Chief Randy Moore and the UC reporting for the State of the Salmon in Watersheds with the Governor's Salmon Recovery Office. Newsletters, blogs, and podcasts include:

- The Stream Newsletter
- The Current Newsletter (Geared for Legislative use)
- Fish Factors Mini Series - features threats to salmon populations
- River's Reach

Finally Nicole noted the importance of the LE Outreach grant funding as providing an opportunity to engage with partners and are a connector to UCSRB and the region.

Dave Hecker provided a Lead Entity Summary of the SRFB grant round that had it's final joint Citizen's Advisory Committee project ranking on Tuesday June 20th. The final list has not been made public but will be released next week. The current available SRFB funding for this 2023 grant round is \$3.8 million this is an increase from previous grant rounds of \$2.3 million as it includes an increase in capacity funding and the \$1.4 million carried over from the Large Cap Fall Grant round. Final applications are due on June 26. In July RCO will provide final comments to sponsors on projects and the RTT and CAC will meet to discuss lessons learned during this grant round. There will not be a Fall grant round and Dave will utilize July through September to generate reports and look toward the 2024 grant round and making improvements.

Alicia Meier informed the Board that Sarah Walker, Natural Resource Program Manager, is on sick leave through July 5th.

4. Break

5. Finance & Operations

Elaine Sivey reviewed the financial reports through to April 30, 2023. The budget vs. actual indicates 81% of the anticipated budget has been spent for 83% of the budget period. Payroll is at 80% spent a slight savings due to staff taking paid FMLA. Consultant expenses for BioAnalyst and Aspect were reduced in the FY22-23 budget and expenses were front loaded. Aspect has an additional \$2,000 allocated (budget not amended) from a donation by the Community Foundation of North Central Washington.

The expenditures by grant as of April 30 was presented and reviewed. The contract with Bonneville Environmental Foundation (BEF) is behind on grant expenses and a no cost extension has been requested. The Bonneville Power Administration (BPA) is 30% expended and 42% through the contract period. Colville Confederated Tribes (CCT) is underspent as April was the first month of traction for this new grant. It is expected to get caught up on by June. RCO Admin and LE are expected to be fully expended the end of June without exceeding the grant amount. Yakama Nation is slightly underspent and is expected to be caught up by June.

Operating Reserve activity was displayed and shows unrealized gains and losses of \$733 from the period of July 1, 2022 to April 30, 2023.

The Statement of Financial Position was reviewed and shows UCSRB's total assets as of April 30th of \$265,559 and total liabilities including payroll liabilities of \$201,582. The accrued payroll leave will be going down with Tracy Bowerman's departure.

Elaine discussed the UCSRB Draft FY23-24 budget and the new format that all financial reports moving forward will have. The anticipated income for the July 1, 2023 to June 30, 2024 budget is \$1,176,370. This projection includes an increase in RCO funding for capacity and Yakama Nation grants. The BPA Admin grant is projected to decline by \$30,000 for the biological review that will not take place with Tracy's departure. The BEF contract for \$50,000 will need to be flushed out with Robert Warren at the end of the year to see if there are any future funding opportunities. Personnel expenses include 8 staff members, an 8% COLA increase, and increased deferred travel and training over the past two years. Outreach activities anticipate returning Okanogan and Chelan LE outreach funding of \$25,000 to each county and a partnership outreach discretionary to the ED of \$30,000. Other expenses include an audit of \$27,000 and two new computers. The total expenses are \$1,174,356 with and \$2,014 surplus.

- The Board suggested if reductions in expenses are needed the partnership outreach of \$30,000 could be cut.

Shon Smith made a motion to approve the Draft FY23-24 Budget. Chuck Brushwood seconded the motion and all approved. Shannon Adams and Marc Straub were absent.

Amanda reviewed new income contracts approved or amended since the April Board of Directors meeting.

- RCO contract for \$346,000 with a performance period of July 1, 2023 to August 31, 2025. This includes added capacity funding for the Lead Entity and admin work.
- DNR grant for \$50,000 for the next biennium with a performance period of August 1, 2023 to June 30, 2025. There will be upcoming discussions with the NCWFHC Steering Committee to

amend the contract for an alternative facilitator with UCSRB continuing to assist with background work.

- BEF no cost extension from June 14, 2023 to December 31, 2023

Amanda next reported new expense contracts with MSRF for \$10,300 and CCNRD for \$9,270 for WAT facilitation in the Methow and Chelan for the period of March 1, 2023 to February 28, 2024. This work is funded from the Yakama Nation income contract. A new contract with Changing Arc Environmental (Tracy Bowerman) for \$9,900 to help with the Science Manager transition through September 30, 2023.

6. Lunch

7. Partner Round Table

Chair Hover introduced all partners that joined in-person and remotely to the roundtable conversation on current needs, challenges and how UCSRB can better assist them. The Board has felt a disconnect from partners and would like to get a better perspective on how to interact better with support and opportunities for efficiencies. Amanda announced to partners Tracy Bowerman's last day as Science Manager was June 21 and that the position will be filled by Ryan Niemeyer and would appreciate any considerations partners have in specific science needs from this position.

Potential Future Needs from UCSRB

- Access to other funding beyond SRFB
 - ✓ Large infrastructure projects don't fit well within the SRFB grant round. How can we expand to accommodate larger projects?
 - ✓ Funding for partner staff time to write grants
 - ✓ Help coordinate funding. Who funds what?
 - ✓ Would allow for work to get on the ground sooner
 - ✓ More access to Tributary Committee funding
 - ✓ Any opportunities for Federal funding that UCSRB can sub award that does not add another application process for partners?
 - If project has gone through SRFB process and not funded then it could go onto these other potential funding sources.
- SRFB Process Opportunities for Improvement
 - ✓ Efficiencies in SRFB application have UCSRB staff populate biological benefits instead of partners.
 - ✓ Separate track for larger infrastructure projects SRFB should be under \$1.5 million.
 - ✓ Potential to have separate funding for the different projects.
 - ✓ Not a clear way to fund larger projects. If there was better regional funding more potential to compete for federal funding.
 - ✓ Supplemental process for good projects that don't get funded – those projects from each LE could be put on a list to be potentially funded by RCO.
 - ✓ Bring CAC feedback earlier in the process

Project Hurdles

- Coordinated funding
- Permitting is a bottle neck. Uncertain as to where to start streamlining the process for partners. There are many entities involved with multiple rules (example - water quality, fish habitat enhancement, etc.).
 - ✓ UCSRB could help push legislation for Salmon recovery permitting in a different way

- Design process for an average aquatic restoration project goes through at least 4 rounds of review (engineering, geomorphologist, hydrologist, and outside expert reviews (RTT and BPA).
 - ✓ Then goes to permitting where an additional engineer may review and comment. Requests for redesign can occur and create delays.
 - ✓ Projects require on average 8 permits that can take up to 2 years to get.
- Opportunities for removing hurdles
 - ✓ UCSRB reach out to Army Corps and Ecology to have conversation about capacity needs and how to message the importance to legislators
 - ✓ Involve GSRO and Council of Regions (large voice with diverse representation) on permitting issue as a bottle neck to project implementation. Create messaging to state legislators and a strategic plan. Potential pilot project to move forward.
 - ✓ BPA programmatic use the funding to be helpful in these shortfalls. How do you set that up?
 - Challenge with BPA funding is that it is a one year contracting period.
 - ✓ Can there be a total exclusion of habitat projects after project goes through review process verifying quality of project?
 - ✓ 2 year window would help – Conversations have been had with BPA
- Assistance with some of the 2nd Tier smaller items like Community Outreach, maps and data.

Key Support from UCSRB & Other Thoughts

- Appreciate the science work that is made online to partners and hope it will continue.
- UCSRB DC trip schedule meeting with Jamie Pinkham Deputy Assistant Secretary of the Army for Civil Works
- The Burden on the CAC to review the projects.
- Outreach and education funding
- Unified regional public outreach messaging. We have not mastered telling our story and this has impacted salmon recovery in the State of WA. Explaining why we are doing it.
 - ✓ key messages for different audiences within the region and then tell everyone's story for community land owner engagement
 - ✓ Use Alex Conley's presentation as an example for UC region story.
- Liability insurance is another issue statewide
 - ✓ GSRO help to step in and take liability?
- Short term goal: Get other regions to identify a set of like issues/problems and then talk about solutions.
- Annually roundtable with partners
- If the IT is reinvented it needs a clear purpose. Tasks could include policy discussions, social component for communication, funding coordination, bottle necks.

8. Public Questions and Comments

No public comments.

9. Wrap-Up and Adjourn Meeting

Chair Hover thanked everyone for attending the UCSRB meeting and adjourned at 2:25pm. The next scheduled Board meeting will be September 28, 2023.

Board Members Present:

Chair, Okanogan County: Andy Hover; **Vice-Chair, Colville Confederated Tribes:** Chuck Brushwood; **Yakama Nation:** Shannon Adams (ABSENT); **Douglas County:** Marc Straub (ABSENT); **Chelan County:** Shon Smith

UCSRB Staff Present: Amanda Ward, Ryan Niemeyer, Elaine Sivey, Dave Hecker, Nicole Jordan, Alicia Meier

Others Present:

Cascade Fisheries: Jason Lundgren; **Cascadia Conservation District:** Ryan Williams; **Chelan County Natural Resource Department:** Mike Kaputa; **Chelan Douglas Land Trust:** Eunice Youmans, Mickey Fleming; **Colville Confederated Tribes:** Matt Young; **Okanogan Conservation District:** Craig Nelson; **Representative Dan Newhouse Staffer:** Rachel McClure; **Representative Kim Schrier Staffer:** Ruby Gaston; **Trout Unlimited:** Theo Burgoon; **Washington Department of Fish & Wildlife:** Brock Hoenes, Jeremy Cram; **Yakama Nation:** Hans Smith, Brandon Rogers

Budget vs. Actual - Total for All Programs

July 2023 through June 2024

09/12/2023

Accrual Basis

As of 08-31-23

	Jul '22 - Jun 23	Budget	Budget Remaining	% of Budget Utilized to Date
Revenue				
Total Revenue	97	1,176,370	1,176,273	0.0%
Expenditures				
Total Payroll Expenses	93,601	780,299	686,698	12.0%
8077 Training		13,045	13,045	0.0%
8078 Training Travel		7,678	7,678	0.0%
8079 Teambuilding Event		2,000	2,000	0.0%
8105 Professional Association Dues	330	645	315	51.2%
8106 Recruitment Expenses	65	-	(65)	100.0%
Total 8000 Personnel Expenses	93,996	803,667	709,671	11.7%
9100 Outreach Activities				
9160 Website	255	1,020	765	25.0%
9150 Consultant - podcast editing and producing		3,400	3,400	0.0%
9130 Advertising - promotion		720	720	0.0%
9135 Promotional Materials		1,200	1,200	0.0%
9145 Travel (General)		4,878	4,878	0.0%
9140 Meeting Expenses		200	200	0.0%
9110.1 Chelan County LE Outreach		25,000	25,000	0.0%
9110.2 Okanogan County LE Outreach		25,000	25,000	0.0%
9120 Partnership Outreach		30,000	30,000	0.0%
Total 9100 Outreach Activities	255	91,418	91,163	0.3%
BPA Maintenance				
BPA Maintenance		10,000	10,000	0.0%
Total BPA Maintenance	0	10,000	10,000	0.0%
9200 Data Collection & Stewardship				
9210 GIS Contractor - Prioritization Support	6,954	31,200	24,246	22.3%
9220 Consultants - Data Collection	6,708	30,000	23,292	22.4%
9230 GIS Software Subscription		3,026	3,026	0.0%
9240 Data Management Meeting Expenses		400	400	0.0%
Total 9200 Data Collection & Stewardship	13,662	64,626	50,964	21.1%
9300 Community Engagement				
9320 Regional Technical Team	170	10,000	9,830	1.7%
9330 Wenatchee WAT	3,277	9,270	5,993	35.4%
9340 Methow WAT		10,300	10,300	0.0%
9350 Entiat WAT	3,653	10,300	6,647	35.5%
9370 NCW Forest Health Collaborative	192	-	(192)	100.0%
Travel		12,758	12,758	0.0%
Meeting Expenses		6,850	6,850	0.0%
Lessons Learned Workshop		500	500	0.0%
SRFB Packets		554	554	0.0%
Total 9300 Community Engagement	7,293	60,532	53,239	12.0%
Board Engagement				
9410 Board Meeting Expenses		2,000	2,000	0.0%
9420 Board travel expenses		1,000	1,000	0.0%
9430 Board Legislative Outreach		9,000	9,000	0.0%
9440 Board Consultants / Strategic Planning / Retreat		10,000	10,000	0.0%
Total Board Engagement	0	22,000	22,000	0.0%

	Jul '22 - Jun 23	Budget	Budget Remaining	% of Budget Utilized to Date
9800 Administrative Expenses				
9810 Occupancy - Rent	7,700	46,200	38,500	16.7%
9815 Occupancy - Cleaning & Maintenance	650	2,600	1,950	25.0%
9820 Vehicle Lease & Expenses	1,178	4,200	3,022	28.1%
9825 Copier Lease & Expenses	1,125	1,500	375	75.0%
9830 Audit Fees		27,500	27,500	0.0%
9835 Professional Services - Other	426	600	174	71.0%
9840 Commercial Insurance	752	3,000	2,248	25.1%
9850 Computer Security & Maintenance	6,344	13,530	7,186	46.9%
9855 Software Subscriptions	796	6,454	5,658	12.3%
9860 Office Supplies	60	3,950	3,890	1.5%
9865 Equipment	1,101	4,500	3,399	24.5%
9870 Phone & Internet	312	1,980	1,668	15.8%
9875 Staff Cell Phones	650	4,800	4,150	13.5%
9880 Conferencing Services	568	1,000	432	56.8%
9885 Postage	0	300	300	0.0%
Total 9800 Administrative Expenses	21,663	122,114	100,451	17.7%
9900 Operating Reserve (Income) Expenses	-3,623	-	3,623	100.0%
Total Expenditures	133,246	1,174,357	1,041,111	11.3%
Net Operating Income	-133,149	2,013	135,163	-6614.1%
Other Revenue				
9010 Interest Income	15	-	(15)	100.0%
9015 Dividend Income	5	-	(5)	100.0%
9020 Unrealized Gain (Loss)	57	-	(57)	100.0%
9025 Realized Gain (Loss)	-15	-	15	100.0%
Total Other Revenue	62	0	-62	100.0%
Net Revenue	\$ (133,087.26)	\$ 2,013.10	\$ 135,100.36	-6611.1%

UCSRB

Grant Activity - Current Grants

July 2022 through August 2023

09/12/2023

Accrual Basis

	BPAAAdmin #91446				
	BEF 2022-23	2022-23	Colville CT 2023	RCO LE #23-1257	Yakama Nation 2023-24
	07/01/22 - 12-31-23	12/01/22 - 11/30/23	03/01/23 - 10/31/23	07/01/23 - 06/30/24	03/01/23 - 02/29/24
Payroll Expenses	41,599	70,894	13,435	59,154	46,904
Outreach	-	47		153	55
Data Collection & Stewardship					
Other Consultants		103			-
Aspect Consulting (GIS)	-	6,083	15,181	155	-
Total Consultants	-	6,186	15,181	155	-
Community Engagement					
RTT / BioAnalyst		6,120			
Methow WAT / MSRF	-	-	-	-	-
Wenatchee WAT / CCNR	-	-	-	-	3,277
Entiat WAT / Cascadia CD	-	-	-	-	3,653
NCWFHC	-	-	-	192	-
Total Community Engagement	-	6,120	-	192	6,930
Administrative Expenses	137	13,577		15,326	9,573
Sponsored Workshop	1,694	-	-	-	-
Total Expenditures	\$ 43,430	\$ 96,824	\$ 28,616	\$ 74,981	\$ 63,462
Total Funding Source Award	50,000	179,903	65,000	346,000	157,780
Expenses to date	43,430	96,824	28,616	74,981	63,462
Balance Remaining	6,570	83,079	36,384	271,019	94,318
Percentage of Grant Funds Expended	87%	54%	44%	22%	40%
Percentage of Contract Period Completed	78%	75%	75%	17%	50%
Total Expenses Billed to Date	42,628	81,216	10,436	-	45,092
Unbilled Expenses	802	15,608	18,180	74,981	18,370
Total Expenditures	43,430	96,824	28,616	74,981	63,462

UCSRB
Operating Reserve Activity
July 1 2023 through August 2023

	Recent transactions	YTD
Operating Reserve Income		
CFNCW Donations for consultant services		-
Amazon Smile Donations		-
Credit Card Rebates -FirstBank/Glacier		-
Credit Card Rebates -USBank	96.79	96.79
CFNCW Interest Income	15.42	15.42
CFNCW Dividend Income	5.18	5.18
CFNCW Unrealized Gains/(Losses)	56.88	56.88
CFNCW Realized Gains/(Losses)	(15.34)	(15.34)
		158.93
Employee Termination Payouts		
AM Vacation Payout	2,559.61	2,559.61
AM Sick Time forfeiture	(5,622.68)	(5,622.68)
NJ Vacation Payout	3,617.77	3,617.77
NJ Sick Time forfeiture	(4,177.41)	(4,177.41)
		(3,622.71)
Current Year Activity		\$ 3,781.64

Upper Columbia Salmon Recovery Board
Statement of Financial Position
As of August 31, 2023

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
1011 NCNB Checking Account	117,859.46
1319 Agency Advised Fund - CFNCW	5,451.40
Total Bank Accounts	<u>\$ 123,310.86</u>
Accounts Receivable	
1510 Accounts Receivable	10,090.58
Total Accounts Receivable	<u>\$ 10,090.58</u>
Other Current Assets	
1305 Prepaid Expenses	25.00
1305.01 Amazon Prepaid Gift Card	160.01
1305.02 Walmart Prepaid Gift Card	25.00
Total 1305 Prepaid Expenses	<u>\$ 210.01</u>
Total Other Current Assets	<u>\$ 210.01</u>
Total Current Assets	<u>\$ 133,611.45</u>
Total Fixed Assets	<u>\$ 0.00</u>
Total Other Assets	<u>\$ 0.00</u>
TOTAL ASSETS	<u>\$ 133,611.45</u>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 Accounts Payable	7,454.40
Total Accounts Payable	<u>\$ 7,454.40</u>
Credit Cards	
2030.10 Credit Card (9545)	781.96
Total Credit Cards	<u>\$ 781.96</u>
Other Current Liabilities	
2005.001 Payroll Liabilities	
2005.60 WA SUI Employer	201.15
2005.66 WA Cares Fund	415.82
20058.64 WA Paid Family and Medical Leave Tax	347.42
2006.62 WA Workers Compensation	212.55
Total 2005.001 Payroll Liabilities	<u>\$ 1,176.94</u>
2006 Accrued Payroll	54,171.64
2100 Deferred Revenue	7,372.19
2200 Accrued Leave	
2200.10 Accrued Comp Time	1,029.00
2200.20 Accrued Vacation Time	19,390.10
2200.30 Accrued Sick Time	23,753.54
Total 2200 Accrued Leave	<u>\$ 44,172.64</u>
Total Other Current Liabilities	<u>\$ 106,893.41</u>
Total Current Liabilities	<u>\$ 115,129.77</u>
Total Liabilities	<u>\$ 115,129.77</u>
Equity	
3000 Unrestricted Net Assets	175,230.88
Net Revenue	-156,749.20
Total Equity	<u>\$ 18,481.68</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 133,611.45</u>

UCSRB

23-24 Budget Rev2 background on proposed adjustments 9/14/2023

Revenue Adjustments

RCO Admin (Delayed start)	(\$108,750)
YN FY24 Carryforward Adjustments	
Actual Carryforward	112,688
Est Carryforward	(105,187)
	<u>7,501</u>
FY 23 BPA Carryforward adjustment	
Actual Carryforward	98,687
Est Carryforward	(74,960)
FY 24 BPA adjust to proposed contract amount	
Proposal	74,719
Est BPA	(60,000)
	<u>38,446</u>
CCT FY Carryforward	
Actual Carryforward	54,564
Est Carryforward	(36,430)
	<u>18,134</u>
BEF	
FY 23 Carryover	7,372
FY24 start date deferred until Jan	(25,000)
	<u>(17,628)</u>
Total Revenue Adjustments	(62,297)

UCSRB**23-24 Budget Rev2 background on proposed adjustments****9/14/2023****Cost Adjustments**

YN FY 24 Contractor carryforward adj	
Methow WAT(MSRF)	3,433
Wenatchee WAT (CCNRD)	3,090
Entiat WAT (Cascadia CD)	3,433
 BPA FY 24 Contractor carryforward adj	
BioAnalyst	0
Aspect	0
 CCT FY 23 Contractor carryforward adj	
Aspect	0
 Add contract faciliation for NCWFHC	18,000
 Vendor Carryover	
Fallon (Website)	85
Sparkle (rent Mtce)	250
GSA (vehicle Lease)	692
 Know discrepancies	
Kelley Connect (copier mtce)	750
Owl (Office equip)	(400)
Sonicwall (software)	2,265
Former Employees (consulting)	2,500
Net (gain) loss on PTO	(3,623)
Adjust audit to SAO proposal	3,500
 Staff Changes	
AM	(41,146)
DH	(67,933)
NJ	(87,491)
RN (PMFL)	(7,075)
TB	(97,729)
GV	60,465
LE TBD	81,350
	(159,559)
 Total Expense Adjustments	(125,583)
 Net Gain / (Loss)	63,286

UCSRB Budget - All Programs

July 2023 - June 2024

	23-24 Initial Appr Budget	Rev 2 Adjustments	Proposed 23-24 Budget Revision 2
Revenue			
RCO Admin	\$ 435,000	(108,750)	326,250
RCO Regional funding	\$ 147,000		147,000
RCO LE	\$ 190,000		190,000
Yakama Nation	\$ 157,780	7,501	165,281
BPA Admin	\$ 134,960	38,446	173,406
BPA Tech	\$ -		0
Colville	\$ 36,430	18,134	54,564
Other	\$ -		0
BEF	\$ 50,000	(17,628)	32,372
DNR	\$ 25,000		25,000
Grants & Donations	1,176,170	(62,297)	1,113,874
Science Workshop, Net	-	-	-
Miscellaneous Income	100	-	100
Investment Income (losses)	100	-	100
TOTAL REVENUE	\$1,176,370	(\$62,297)	\$1,114,074
Personnel			
Payroll Expenses	\$ 780,299	\$ (159,559)	\$ 620,740
Teambuilding Event	2,000		2,000
Professional Association Dues	\$ 645	\$ -	\$ 645
Training & Training Travel	\$ 20,723	\$ -	\$ 20,723
Total Personnel Expenses	\$ 803,667	\$ (159,559)	\$ 644,108
Outreach			
Web site Maintenance	\$ 1,020	85	1,105
Website Development & Maintanance-NJ	\$ -		0
Consultant - podcast editing and producing	\$ 3,400		3,400
Advertising - promotion-NJ	\$ 720		720
Advertising	\$ 1,200		1,200
Outreach Supplies & Brochures NJ	\$ -		0
Consultants -updated outreach materials	\$ -		0
Travel (General) NJ	\$ 4,878		4,878
Meeting Expenses - NJ	\$ 200		200
Chelan County LE Outreach	\$ 25,000		25,000
Okanogan County LE Outreach	\$ 25,000		25,000
Partnership Outreach - ED	\$ 30,000		30,000
Total Outreach Expenses	\$ 91,418	\$ 85	\$ 91,503

UCSRB Budget - All Programs

July 2023 - June 2024

	23-24 Initial Appr Budget	Rev 2 Adjustments	Proposed 23-24 Budget Revision 2
BPA Maintenance			
BPA Maintenance	\$ 10,000		10,000
Total BPA Maintenance	\$ 10,000	\$ -	\$ 10,000
Data Collection & Stewardship			
Aspect- GIS Contractor	\$ 31,200		31,200
Software Subscriptions (ESRI/GI)	\$ 3,026		3,026
Consultants - Completing Reach Assessments	\$ -		0
HARP model meeting support	\$ 400		400
Consultants - other Aspect GIS	\$ 30,000		30,000
Consultants - Triangle	\$ -		0
Total Data Collection & Stewardship	\$ 64,626	\$ -	\$ 64,626
Community Engagement			
Similkameen-Okanogan WAT / OCD	\$ -		0
Methow WAT /MSRF	\$ 10,300	3,433	13,733
Wenatchee WAT /CCNR	\$ 9,270	3,090	12,360
Entiat WAT & Entiat WPU / Cascadia	\$ 10,300	3,433	13,733
Regional Technical Team (BioAnalysts)	\$ 10,000		10,000
Implementation team (IT)	\$ -		0
NCW Forest Health Collaborative	\$ -	18,000	18,000
Regional Prioritization Forums - SW	\$ -		0
Travel (General) DH	\$ 4,069		4,069
Travel (General) SW	\$ 1,677		1,677
Travel (General) TB	\$ 2,365		2,365
Travel (General) ES	\$ 22		22
Travel (General) ED	\$ 3,067		3,067
Travel (General) RN	\$ 1,558		1,558
Meeting Facilities and Food - DH	\$ 2,310		2,310
Meeting Expenses - SW	\$ 4,240		4,240
Meeting Expenses - TB	\$ 300		300
Fall Lessons Learned workshop	\$ 500		500
SRFB Packets	\$ 554		554
Total Community Engagement	\$ 60,532	\$ 27,957	\$ 88,489
Board Engagement			
Board Meeting Expenses	\$ 2,000		2,000
Board travel expenses	\$ 1,000		1,000
Board Travel expenses - DC/Oly	\$ 9,000		9,000
Chelan County Board Support	\$ -		0
Okanogan County Board Support	\$ -		0
Board Consultants / Strategic Planning / Retreat	\$ 10,000		10,000
Total Board Engagement	\$ 22,000	\$ -	\$ 22,000

UCSRB Budget - All Programs

July 2023 - June 2024

	23-24 Initial Appr Budget	Rev 2 Adjustments	Proposed 23-24 Budget Revision 2
Other Expenses			
Rent Wenatchee	\$ 46,200		46,200
Rent Maintenance	\$ 2,600	250	2,850
Utilities	\$ -		0
GSA Vehicle	\$ 4,200	692	4,892
Copier Service	\$ 1,500	750	2,250
Audit	\$ 27,500	3,500	31,000
Legal & Other Consulting Fees	\$ 600	2,500	3,100
Insurance	\$ 3,000		3,000
Computer Maintenance & Security Firefly & Sonicwall	\$ 13,530		13,530
Office Supplies - DH	\$ -		0
Office Supplies - SW	\$ 100		100
Office Supplies - TB	\$ 100		100
Office Supplies - ED	\$ 100		100
Office Supplies - RN	\$ 50		50
Office Supplies for General Use	\$ 2,100		2,100
Office Equipment	\$ 1,500	(400)	1,100
Office Equipment - DH	\$ -		0
Office Furniture	\$ -		0
Office Furniture - RN	\$ -		0
Computer Equipment	\$ 4,500		4,500
Software Subscriptions (MSFT, QBks, Adobe Cloud, Su	\$ 6,254	2,265	8,519
Software Subscriptions NJ (smugmug)	\$ 150		150
Software Subscriptions - SoundCloud	\$ -		0
Software Subscriptions RN	\$ 50		50
Outsourced Accounting	\$ -		0
Conference Calls (GoTo/LogMeIn/Zoom)	\$ 1,000		1,000
Phone/Internet - LocalTel, Verizon	\$ 1,980		1,980
Staff Cell Phones	\$ 4,800		4,800
Postage	\$ 300		300
Miscellaneous	\$ -		0
Total Other Expenses	\$ 122,114	\$ 9,557	\$ 131,671
Operating reserve			
Operating Reserve Expenses	\$ -	(3,623)	(3,623)
Contingency	\$ -		0
Total Operating Reserve	\$ -	\$ (3,623)	\$ (3,623)
TOTAL EXPENSES	\$1,174,356	(\$125,583)	\$1,048,773
Excess (Shortfall):	\$2,014	\$63,287	\$65,300