



## **UCSRB MEETING & CONFERENCE CALL**

UCSRB Offices  
11 Spokane Street, Suite 101  
Wenatchee, WA 98801

Thursday, April 25, 2019  
9:00 AM - 11:00 AM

### **MEETING MINUTES**

#### **Board Members Present:**

Chuck Brushwood, Chair, Colville Confederated Tribes  
Doug England, Vice Chair, Chelan County  
Char Schumacher for Andy Hover, Okanogan County  
Marc Straub, Douglas County

#### **Staff Present:**

Melody Kreimes, Executive Director  
Shawn Hunstock, Finance Manager  
Pete Teigen, Natural Resources Coordinator  
Greer Maier, Science Program Manager  
Tayna Russell, Program Assistant

Others Present: Hilary Tanneberg & Chris Rivard, Moss Adams; Cindy Lysne, WSDOT; Jason Lundgren, Cascade Columbia Fisheries Enhancement Group; Carmen Andonaegui, Washington Department of Fish and Wildlife; Char Schumacher, Okanogan County; Kate Terrell, USFWS; Mike Kaputa, Chelan County Natural Resources Dept.; Mike Cushman, Cascadia Conservation District; Graham Simon, WDFW; Tom Kahler, DCPUD.

The meeting was called to order at 9:00 AM by Chair Brushwood.

### **Welcome and Introductions**

Chair Brushwood welcomed everyone to the meeting and asked for introductions.

#### **1. UCSRB February 28, 2019 Meeting Summary**

Chair Brushwood asked for comments or additions to the February 28, 2019 UCSRB meeting summary. No comments or additions were offered and the minutes were approved.

*Commissioner Straub made a motion to approve the February 28, 2019 UCSRB meeting summary. Doug England seconded the motion and all approved.*

#### **2. SRFB Grant Round Items**

Pete Teigen gave a presentation on current happenings at RCO, including upcoming changes to the SRFB process. UCSRB received 22 proposals for SRFB funds this year. The Regional Technical Team (RTT) is exploring options to screen proposals, as its members only have the capacity to review 15-20 proposals per year. It would value input from the Citizens' Advisory Council (CAC) and the UCSRB on any screening approach proposed in

the future. Melody Kreimes added that UCSRB staff are happy to integrate any such approach into the annual SRFB process once the RTT, CAC and UCSRB finalize it.

Pete reviewed with the UCSRB Directors the Chelan County's recommendation for a new CAC member to replace Jerry Gutzwiler, who stepped down last year. The Chelan County Commission is recommending Keith Truscott as their choice for Chelan County CAC. UCSRB Directors approved the Chelan County Commission's recommendation.

*Commissioner Straub made a motion to approve the new Chelan County CAC member Keith Truscott. Char Schumacher seconded the motion and all approved.*

In the past two years, the Board has agreed to allow up to 10% of the region's project funds to be spent on eligible monitoring projects. Pete suggested the Directors might want to simply allow the regional process (RTT scoring & CAC ranking of all projects, including monitoring) to determine if there are high enough ranking monitoring proposals to receive funding each year. Following the steps in the Monitoring Project Certification Guidance, UCSRB staff would then certify any eligible monitoring proposals. Chair Brushwood added that if the Board were to approve such a process, any future concerns from RCO, RTT, CAC or project sponsors that would rise to the level of Board discussion would be brought to the Board's attention well in advance of the SRFB grant round kick-off. UCSRB staff committed to do so.

*Commissioner Straub made a motion to approve the Monitoring Project Certification Guidance. Commissioner England seconded the motion and all approved.*

Pete reviewed a decision memo regarding SRFB changes to funding (up to \$200,000) for assessment proposals that don't include project designs. Similar to the monitoring proposal process, Pete suggested the UCSRB could rely on the regional scoring and ranking process to determine each year if there are any such eligible "assessment without project design" proposals. Then, UCSRB staff can write a letter of support for any such eligible proposals. Commissioner England asked how this cap would have affected last year's list, as an example. Pete replied that there were no "assessment without project design" proposals last year, so it would not have had any effect. UCSRB staff committed to keeping the Board apprised of any concerns from partners related to this approach, as this is the first year RCO has identified and capped this project type.

*Commissioner England made a motion to approve the process for UCSRB letters of support for assessment without project design proposals. Commissioner Straub seconded the motion and all approved.*

### **3. Upper SRFB Large Cap Program Funding Deliberations**

The SRFB has been deliberating on the idea of a large complex project investment program. They heard there is a lack of resources for very large complex projects. They're asking for regions, Lead Entities and project sponsors to provide feedback. Melody asked the board to take a minute to look through some of the survey questions, so they have a chance to weigh in. Pete has also solicited feedback from the Watershed Action Teams (WATs), RTT and CACs and will fill out the RCO survey accordingly. Such a program could potentially impact the SRFB allocation that UCSRB receives annually if the program was created from existing

PCSRF/state funding, rather than from seeking new appropriations. Additionally, if new funding were obtained but was focused solely on stocks nearing de-listing, it would not benefit the UC. Directors asked staff to fill out the survey for regional orgs with similar feedback as was received by WATs, RTT and CACs.

#### **4. Finance and Operations**

Shawn Hunstock briefly reviewed the current Income & Expense Report. Shawn said expenditures are on track for all funding sources. Shawn then went over the Budget vs. Actuals report and said UCSRB is still below budget so far for this spending period.

Shawn gave a quick run-down on the Aspect Consulting Contract Amendment # 3, which adds \$6,105 to the contract for GIS and support to the RTT on prioritization. This contract has been amended a few times as it was initially to backfill for staff James Fletcher who on medical leave, then increased upon his death. This last increase is to cover additional work supporting RTT prioritization, which has also been an evolving process.

*Commissioner Straub made a motion to approve the Aspect Consulting Contract Amendment. Doug seconded the motion and all approved.*

#### **5. Process and Timeline for Audit of 2018 Financials**

Hilary Tanneberg, Moss Adams' new Audit Manager, reviewed Moss Adams' Engagement Letter & Timeline with the Board, expected to be at the UCSRB Offices during the week of July 15<sup>th</sup> for 2-3 days. Hilary went over the scope of services with the Board, reviewed the auditors' responsibilities in providing financial statements and listed the areas of audit emphasis. Hilary asked if there was any area of risk the Board would like Moss Adams to focus on. There were none. Hilary then provided a detailed list of audit deliverables, expectations of UCSRB, new standards effective in 2019, and an accounting standard that is effective for the current 2018 audit. Draft audited financial statements will be reviewed by the Finance Committee in late Aug./early Sept and be adopted by the Board at its September meeting.

#### **6. WSDOT Fish Passage Projects**

Cindy Lysne gave a presentation on potential fish passage culvert projects in the region. Cindy said that if there is a project that requires any change to a culvert, there is a requirement to make it fish-passable. WSDOT reviewed regional fish passage projects that occurred Sept 9-14, 2019 on Blewett Pass, and future projects in East Wenatchee and Tonasket.

Greer Maier then provided an overview of Upper Columbia Fish Barrier Removal Board (FBRB) proposed projects with WSDOT culvert nexus. The FBRB strategy has two pathways- watershed pathway and coordinated pathway. There is a WSDOT nexus of projects on the lower mile of Johnson Creek. Greer said the FBRB has ranked those projects highly and views it as a good partnership between WSDOT, Colville Tribes, private landowners and the City. Next steps: the conversation with RTT, WATs, IT will start in fall regarding whether the region will propose a new priority watershed for the 2021-23 biennium.

## 7. Staff Updates

May 1st North Central Washington Forest Health Collaborative (NCWFHC) meeting and six-year anniversary celebration. May 2<sup>nd</sup> there will be a tour of the Twisp area. State Forester Geissler will be there, along with new acting Forest Supervisor, as Mike Williams is retiring.

Melody then summarized the outcome of a NCWFHC meeting with Regional Forester Glenn Casamassa, discussing challenges and what they'd like to see in the new supervisor. He has invited the Board to meet with him in Portland this summer.

The Columbia River Salmon & Steelhead Endorsement (CRSSE) is expiring June 30<sup>th</sup> and may not get reauthorized. Melody asked if Board members are interested in staff sending a letter to representatives regarding the CRSSE, as it supports fisheries, monitoring and other recovery related items in the region. Chair Brushwood said he would be interested in issuing a letter and discussing the legislative outcome at the next meeting. **Melody agreed to draft a letter for Board review via email, then will distribute electronically to our State delegates.**

### Public Questions and Comments

There were no public questions or comments.

### Adjourn Meeting

Chair Brushwood thanked everyone for attending the meeting and adjourned the meeting at 11:00 a.m.

### Summary of Motions

*Commissioner Straub made a motion to approve the February 28, 2019 UCSRB meeting summary. Doug England seconded the motion and all approved.*

*Commissioner Straub made a motion to approve the new Chelan County CAC member Keith Truscott. Char Schumacher seconded the motion and all approved.*

*Commissioner Straub made a motion to approve the strike-through in the guidance doc for the process for monitoring project certification. Commissioner England seconded the motion and all approved.*

*Commissioner England made a motion to approve the process for UCSRB letters of support for assessment without project design proposals. Commissioner Straub seconded the motion and all approved.*

*Commissioner Straub made a motion to approve the Aspect Consulting Contract Amendment. Doug seconded the motion and all approved.*