

Working to support stakeholders in the restoration of viable salmonid populations and other at-risk species through collaborative processes that honor regional, cultural, economic and community values.



## UCSRB Small Grants

The Upper Columbia Salmon Recovery Board (UCSRB) is a nonprofit, formed to serve as a regional salmon recovery organization to coordinate and implement the *Upper Columbia Spring Chinook Salmon and Steelhead Recovery Plan (2007)*. The UCSRB staff works to support partner organizations, tribes, governments, industry, and other stakeholders in collaborative efforts to enhance ecological restoration processes for salmon recovery.

When funds are available, the UCSRB will award small grants for innovative programs or activities that benefit salmon recovery efforts within the Upper Columbia region. UCSRB will broadcast funding availability via its regional email list and information will also be posted on the UCSRB website: <https://www.ucsrb.org/>

Proposed work to be implemented must directly connect to salmon recovery through:

- Habitat Recovery
- Monitoring
- Maintenance and Stewardship
- Adaptive Management
- Outreach

The regular grant cycle will be calendar year January 01 to December 31, however, funds may also be available at other times during the year. Whenever possible, reviews will be conducted, and applicants notified within one month of the application submittal date.

**The 2024 Small Grant applications will be accepted between August 01 and November 30, 2024, or until all funds are allocated.**

### How to apply

The application form is available on the [UCSRB website](#). Applications will be submitted via email to the UCSRB Executive Director: [amanda.ward@ucsrb.org](mailto:amanda.ward@ucsrb.org)



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UCSRB.ORG

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Upper Columbia Salmon Recovery Board | Chelan, Douglas and Okanogan Counties, Colville Confederated Tribes, and the Yakama Nation

## Eligibility

- Applicants and projects must be located within Chelan, Douglas, or Okanogan counties.
- Projects must clearly support new, current, or ongoing salmon recovery efforts within the Upper Columbia region.
- Only one discretionary grant will be awarded per applicant per grant round.
- Entities with existing UCSRB outreach contracts are not eligible to apply for additional outreach funding but are welcome to apply for non-outreach activities.

## Terms of the grant.

- If funded, the sponsor organization will be paid on a reimbursement basis.
- Invoices must be submitted either on a monthly basis or upon completion of the project.
  - All relevant backup documentation must be provided with each invoice.
- Funds must be expended within the agreed timeframe.
- Funds cannot be used for reimbursement of activities preceding the award date.
- Expenses for the following are not reimbursable:
  - Travel, lodging, meals, and associated incidentals
  - Meeting or field trip-related beverages and snacks
  - Conference fees and other expenses for training
- Unless otherwise stated, funding requests cannot exceed \$10,000 per organization per grant cycle.
- If a change to the grant agreement is required, an amendment request must be submitted in writing to the UCSRB Executive Director for review and written approval. Amendments cannot be requested within the last four (4) weeks of the contract.
- A formal one to two page report summarizing the completed activities is required within thirty (30) days of the grant close-out date.





**Upper Columbia Salmon Recovery Board  
UCSRB Small Grants**

**APPLICATION FORM**

Project contact name:	Project contact email:	
Project contact organization:	Project contact phone:	
Project geographic location:		
Project sub-watershed:		
Project type:	Habitat Recovery	
	Monitoring	
	Maintenance and Stewardship	
	Adaptive Management	
	Outreach	

Project description:

How does this project fit within the Upper Columbia regional recovery plan and/or local Lead Entity's strategy to restore or protect salmonid habitat?

Project goals:

Project objectives:

*Objectives are specific, quantifiable actions the project will complete to achieve the stated goal. Each objective should be SMART (Specific, Measurable, Achievable, Relevant, and Time-bound).*

Is the project part of a larger overall project?      Y / N

If yes, how does the project fit into the sequencing of the larger project?

Project cost estimates: