

Working to restore viable and sustainable populations of salmon, steelhead and other at-risk species through collaborative, economically sensitive efforts, combined resources, and wise resource management of the Upper Columbia Region.



**DRAFT AGENDA**

UCSRB Directors’ Meeting  
 Thursday, December 9, 2021  
 9:00 AM – 12:30 PM

\*Join via webinar: <https://global.gotomeeting.com/join/251048853>  
 Join via teleconference: 1-224-501-3412 access code: 251-048-853#

Time	Topic	Presenter
9:00 AM	Welcome and Introductions <ul style="list-style-type: none"> <li>• <b>Approve December 9, 2021 Board Meeting Agenda</b></li> <li>• <b>Approve November 4, 2021 Board Meeting Summary (attached)</b></li> </ul>	Chair Bob Bugert <b>Directors</b> <b>Directors</b>
9:10 AM	2020 Implementation Schedule and Annual Report <ul style="list-style-type: none"> <li>• Overview of Annual Report</li> <li>• Project Highlights</li> <li>• Communication with NOAA               <ul style="list-style-type: none"> <li>◦ Annual Report Submittal Requirement Changes</li> <li>◦ Review Draft Letter to NOAA regarding NOAA staffing</li> </ul> </li> <li>• Questions, Discussions and Feedback</li> <li>• <b>Approve Annual Report</b></li> <li>• <b>Approve Implementation Schedule &amp; Submittal to NOAA</b></li> <li>• <b>Approve Draft Letter to NOAA regarding NOAA Staff</b></li> </ul>	Chair Bugert Tracy Bowerman  <b>Directors</b> <b>Directors</b> <b>Directors</b> <b>Directors</b>
9:40 AM	Lead Entity Update <ul style="list-style-type: none"> <li>• Introduction of new Lead Entity Coordinator</li> <li>• SRFB Grant Round 2022 Timeline</li> <li>• Targeted Investment Process</li> <li>• Questions and Discussion</li> <li>• <b>Approve Targeted Investment Process</b></li> </ul>	Chair Bugert Melody Kreimes Bowerman/Dave Hecker  <b>Directors</b> <b>Directors</b>
10:00 AM	Watershed Program <ul style="list-style-type: none"> <li>• Overview of Watershed Theme and Program</li> <li>• Snow2Flow Updates Available on Website</li> <li>• Discussion and Questions</li> </ul>	Chair Bugert Ryan Niemeyer  <b>Directors</b>

10:25 AM	Break	Chair Bugert
10:35 AM	Finance & Operations	Chair Bugert
	<ul style="list-style-type: none"> <li>● UCSRB Finance Committee Updates <ul style="list-style-type: none"> <li>◦ FY2022 Amended Budget</li> <li>◦ Review Operating Reserve Policy</li> <li>◦ Questions, Discussion and Revisions</li> <li>◦ <b>Approve Amended Budget</b></li> <li>◦ <b>Approve Operating Reserve Policy</b></li> </ul> </li> <li>● Financial Reports <ul style="list-style-type: none"> <li>◦ Review Budget to Actuals</li> <li>◦ Questions and Discussion</li> </ul> </li> <li>● Contract Updates <ul style="list-style-type: none"> <li>◦ <b>Review and Approve BPA Programmatic Habitat Admin Contract</b></li> </ul> </li> </ul>	<p>Kreimes</p> <p>Directors <b>Directors</b> <b>Directors</b></p> <p>Kreimes</p> <p>Directors Kreimes <b>Directors</b></p>
11:20 AM	Public Questions and Comments	Chair Bugert
11:25 AM	Annual Business Meeting	Chair Bugert
	<ul style="list-style-type: none"> <li>● Schedule of 2022 Board Meetings <ul style="list-style-type: none"> <li>◦ Overview of Meeting Dates per By-Laws</li> <li>◦ Discussion and Questions</li> <li>◦ <b>Approve 2022 Board Meeting Dates</b></li> </ul> </li> <li>● Review Revisions to the Personnel Manual <ul style="list-style-type: none"> <li>◦ Discussion and Questions</li> <li>◦ <b>Approve Revised Personnel Manual</b></li> </ul> </li> <li>● Review Revisions to the Accounting Policies and Procedures Manual <ul style="list-style-type: none"> <li>◦ Discussion and Questions</li> <li>◦ <b>Approve Revised Accounting Policies and Procedures Manual</b></li> </ul> </li> </ul>	<p>Kreimes</p> <p>Directors <b>Directors</b></p> <p>Kreimes Directors <b>Directors</b></p> <p>Kreimes</p> <p>Directors <b>Directors</b></p>
12:00 PM	Executive Session - Personnel	Chair Bugert
12:30 PM	Wrap-Up and Adjourn Meeting	Chair Bugert